

**Melbourne Parish Council**  
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Dear Councillor,

The Annual Parish Council Meeting will be held in The Village Hall on Monday 7 September at 7pm.

**Agenda**

- A. Election of Chairman and Vice-Chairman for 2020/21
- B. Membership of the Planning and HR Sub-Committees
- C. Declarations of acceptance of office and members' interests

Followed by the Annual Parish Meeting at 7.10pm.

**Agenda**

- A. Parish matters
- B. Annual report by Chairman

Followed by the Parish Council meeting at 7.20pm:

**Agenda**

Public forum	
1. Apologies	NC
2. Declarations of interest	All
3. Minutes of the meetings held on 28 July 2020 (attached)	NC
4. Matters arising from minutes	NC
5. Yorkshire Water	NC/JS
6. Parish Council response to Covid19 – initial consideration (attached)	AT/PB
7. Electronic Speed Indicator Devices	NC
8. Parish Council presence on the Melbourne Community Facebook page (attached)	JS/GR/VD
9. Maintenance of verges – west end of the village	NC
10. Village signs flower beds – coping stones	MK
11. Booking of the Pavilion for future meetings	PB
12. Planning applications received (attached): a. 20/02435/PLF – Rose Thorpe Park – erection of a stock shed for the housing of calves b. 20/02290/PLF - The Beeches, Main Street, YO42 4QJ – replacement of 9 timber single glazed windows with timber double glazed windows	JS
13. Planning Notices received – None.	JS
14. Requests for payment: a. XYZ Printers (now Post Haste Printers) - £175	JS

b. Internal Audit - £50 c. Village Hall - £20	
15. Correspondence since the last meeting: a. Neighbourhood Police Newsletters August 2020 (attached) b. ERNLLCA newsletter August 2020 (attached) c. ASB 6 month report (attached)	JS
16. Councillors' Forum	All

*JL Stewart*

Jane Stewart  
31 August 2020