

MELBOURNE PARISH COUNCIL

Damson Cottage, South End, Seaton Ross, YO42 4LZ
Tel: 07557 345 204; Email: melbournepc@yahoo.com

GRANT APPLICATION FORM

Name of Organisation		
Address		
Contact Details	Name	Phone
		Email
Amount of grant required		
For projects - indicate start and end date		
Purpose of grant <ul style="list-style-type: none">• <i>Description and costing</i>• <i>How the grant will help your organisation</i>		
Has funding been sought elsewhere? <i>Give details</i>		
Any other relevant information?		
Important Information		
<p>In order to properly consider your request please provide the following supporting documentation:</p> <ul style="list-style-type: none">• last full year end accounts/balance sheet and;• bank statement plus cash in hand as at 30 September (all accounts) and;• details of any pending income and spend not yet showing in the bank accounts or cash <p><u>New groups</u> without financial information should provide their terms of reference/aims/objectives.</p> <p><i>Please note that the Council is unable to consider applications that are not supported by the financial documentation listed above. We may ask groups to whom we award grants to provide us with some evidence that the grants are being used for the purpose specified in the grant application.</i></p>		
Signed	Position	Date